

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
POLICY REVIEW AND COMMENT DOCUMENT
DATED 9/29/2015**

PROPOSED AMENDMENT TO POLICY 3.38 CAREER INFORMATION

POLICY CONTENT FORMAT:

Single underlining represents proposed new language.

Strikeouts represent existing language proposed to be eliminated.

1 **Policy 3.38 Career Information**

2 **Part 1. Purpose-**

3 ~~The purpose of~~ This policy is to require ~~that all~~ system colleges and universities to provide
4 information on career exploration and job opportunities to occupational program students.

6 **Part 2. Definition-**

7 For purposes of this policy only, occupational programs are technical and professional academic
8 programs that prepare students for employment.

10 **Part 3. College and University Policy-**

11 Each system college and university shall establish a policy to provide information on career
12 exploration and job opportunities to all students enrolled in occupational programs. -

14 **Part 4. Evaluation-**

15 ~~The~~ Each system college and university office shall, ~~on a biennial basis,~~ evaluate the
16 effectiveness of ~~system college and university~~ their efforts to provide career exploration and job
17 prospect information to occupational program students. Upon request, colleges and universities
18 ~~and shall provide secure assurances to the system office from each system college and university~~
19 that this responsibility is being met.

21 **Part 5. System Procedure-**

22 ~~The Chancellor shall develop a system procedure to provide direction for the implementation of~~
23 ~~this policy.~~

25 **Related Documents:**

- 26 • [Procedure 3.38.1](#) Career Information

28 **Policy History:**

30 *Date of Adoption: 5/19/10,*

31 *Date of Implementation: 5/19/10,*

32 *Date of Last Review: xx/xx/xx,*

33

34 ***Date & Subject of ~~Revisions~~Amendment:***

35 *XX/XX/XX – editorial and formatting changes made, language in Part 4 now places*
36 *responsibility for the evaluation on the colleges and universities, Part 5 regarding the*
37 *chancellor creating a procedure was deleted, and Date of Last Review was added to the*
38 *Policy History section.*

39 *11/16/11 - Effective 1/1/12, the Board of Trustees amends all board policies to change the*
40 *term "Office of the Chancellor" to "system office," and to make necessary related*
41 *grammatical changes.*

42
43 *No additional HISTORY*